



ALABAMA COMMUNITY COLLEGE SYSTEM

APPLICATION NO. _____

**APPLICATION FOR EMPLOYMENT
CALHOUN COMMUNITY COLLEGE**

Position Information	Title of position for which you are applying: <u>Vice President for Instruction and Student Success</u>	Date of Application _____
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Personal Information	Last Name	First Name	Middle Initial	Social Security Number	
	Address	City	State	ZIP	
	<i>Contact Information</i>				
	Phone	Home	Work	Cell	E-mail Address

Secondary and Postsecondary Education		School/College	Dates Attended From/To	Major	Minor	Degree(s) Earned
	High School/ GED					
	College					
	College					
	College					
	Other (Specify)					

Employment History	Please list most recent employment experience first		
	Employer	Telephone Number	Job Duties
	Address	Dates of Employment	
	Title <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Hourly Rate/Salary	
	Reason for Leaving	Supervisor	

Employment History (Continued)

Employer	Telephone Number	Job Duties
Address	Dates of Employment	
Title <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Hourly Rate/Salary	
Reason for Leaving	Supervisor	
Employer	Telephone Number	Job Duties
Address	Dates of Employment	
Title <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Hourly Rate/Salary	
Reason for Leaving	Supervisor	
Employer	Telephone Number	Job Duties
Address	Dates of Employment	
Title <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Hourly Rate/Salary	
Reason for Leaving	Supervisor	
Employer	Telephone Number	Job Duties
Address	Dates of Employment	
Title <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Hourly Rate/Salary	
Reason for Leaving	Supervisor	

Attach additional page if needed.

May we contact your current employer: Yes No

Skills, Certifications, Awards or Professional Activities



REQUEST, AUTHORIZATION, CONSENT, & RELEASE FOR BACKGROUND INFORMATION

I have been informed and acknowledged that on December 13, 2007, the State Board of Education adopted Policy 623.01 requiring criminal background checks for all new and current employees.

I understand that I may voluntarily consent to the use of my social security account number for the purpose of conducting a criminal background check. I further understand that my voluntary consent to use my social security account number is being requested for purposes of conducting a criminal background check, pursuant to the authority of the State School Board Policy 623.01. I understand that neither the Department of Postsecondary Education nor any employing authority within the Alabama Community College System will deny me any right, benefit or privilege provided by law because of my refusal to voluntarily consent to the use of my social security account number for the limited purpose of conducting a criminal background check pursuant to Policy 623.01.

_____ I voluntarily consent to the use of my social security account number for the limited purpose of conducting a criminal background check.

_____ I do not consent to the use of my social security account number for the limited purpose of conducting a criminal background check.

The information I have given in my employment application, interviews, and/or related resumes and documents is true, complete, and accurate.

I understand and agree that if employed, and/or during any period of employment, any false statements, misrepresentations of facts, or omission made by myself become known, my employment shall be subject to immediate termination.

I understand that in the event a conviction for a felony or any crime involving moral turpitude is found that the procedures set out in the guidelines for State Board Policy 623.01 will be followed.

I have read and completely understand this release.

Applicant's Signature: _____ Date: _____

Applicant's Name (Please print): _____

(Please Print Clearly)

_____ (First Name) _____ (Middle Name) _____ (Last Name)

_____ (Maiden or Other Name(s)) _____ (Date of Birth) _____ (Social Security Number)*

*Optional

EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

The following information is gathered solely for reporting purposes and will not be used to evaluate the applicant's qualifications, suitability, or desirability for employment.

Name _____
Last First Middle

Date of Birth _____

Gender: (*Check one*)

- Male
 Female

Ethnic Background:

Please answer BOTH questions 1 and 2.

1. Are you Hispanic or Latino? (*choose only one*)

- No, not Hispanic or Latino
 Yes, Hispanic or Latino (*A person of Cuban, Mexican, Puerto Rican, Cuban South or Central American, or other Spanish culture or origin, regardless of race.*)

2. What is your race? (*choose one or more*)

- American Indian or Alaska Native (*A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.*)
 Asian (*A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.*)
 Black or African American (*A person having origins in any of the black racial groups of Africa.*)
 Native Hawaiian or Other Pacific Islander (*A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.*)
 White (*A person having origins in any of the original peoples of Europe, the Middle East, or North Africa*)

MISCELLANEOUS INFORMATION

Have you ever been employed by the College? () Yes () No

Position: _____ Employed from _____ to _____

Name(s), relationship, and department of relative(s) presently employed by the College:
