

# REQUEST FOR RECORD CHANGE

ID/SSN \_\_\_\_\_

Name \_\_\_\_\_ Former Name \_\_\_\_\_  
Last First M.I.

**Legal documentation is required for a name change such as: marriage certificate, court order, divorce decree, driver's license, social security card, etc.**

New Address \_\_\_\_\_

Are you on Financial Aid?

Yes  No

City

State

Zip

New Phone Number \_\_\_\_\_ New Academic Program \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only:** Data Entry \_\_\_\_\_ Date Changed \_\_\_\_\_