

Withdrawal and Refund Information

The tuition/refund policy used by Calhoun Community College is **mandated** by the Alabama State Board of Education. We are obligated to abide by the policy. The following are the basic guidelines for the refund policy:

1. Students are eligible for a 100% refund for any and all classes dropped before the first official class day of a semester. (First class day is not necessarily the first day of a student's class). Students must notify the Office of the Registrar during regular hours of operation.
2. On the first class day, Jan.9, 2006, or March 8, 2006, the schedule below is in effect.
3. After the first two days of a session, refunds are only allowed if a student withdraws from all classes according to the following schedule:

	15 Week Semester	First 8 Week Term	Second 8 Week Term	
Prior to this date	Jan. 9	Jan. 9	March 8	100%
Some classes dropped	Jan. 9 – 11	Jan. 9 – 10	March 8 – 9	100% of net
All classes dropped	Jan. 9 – 11	Jan. 9 – 10	March 8 – 9	75% of net
Total withdrawal (all classes)	Jan. 12 – 16	Jan. 11 – 12	March 10 – 13	75% of net
Total withdrawal (all classes)	Jan. 17 – 23	Jan. 13 – 17	March 14 – 15	50% of net
Total withdrawal (all classes)	Jan. 24 – 30	Jan. 18 – 19	March 16 – 17	25% of net
After this date	January 30	January 19	March 17	NO REFUND

NET AMOUNT IS TUITION AND FEES LESS 5% ADMINISTRATIVE FEE AND A NON-REFUNDABLE \$5 PER CREDIT HOUR SPECIAL BUILDING FEE