

***General Syllabus
For
ENGLISH COMPOSITION II - ENG 102**

***Please note: This syllabus is a general guide for 102 and is meant as GENERAL INFORMATION concerning English Composition 102; Instructors will provide students with a specific syllabus at the beginning of the semester.**

I. GENERAL INFORMATION

- A. Division: Humanities
- B. Department: Language and Literature
- C. Course Description:
ENG 102, English Composition II. 3 credits.

English Composition II provides instruction and practice in the writing formal, analytical essays, at least one of which is a research project using outside sources and/or reference effectively and legally. Additionally, English Composition II provides instruction in the development of analytical and critical reading skills in the composition process. English Composition II may include instruction and practice in library usage.

- D. Prerequisite: Grade of C or better in ENG 101 or Equivalent
- E. Sequencing: This course is a prerequisite for any literature course.
- F. Transfer Statement: For specific information on the transferability of this course, please contact the institution to which you plan to transfer. Students transferring to public institutions in Alabama may check course transferability by logging onto the Statewide Transfer & Articulation Reporting System (STARS) at <http://stars.troy.edu>, clicking to access the STARS Systems and following the directions.

G. WebCT is available, and its use is encouraged by the school. With WebCT, instructors can post their syllabi, class announcements, assignments, handouts, quizzes, and instructor-specified URLs. A peer editing or student discussion feature is also available.

H. Textbooks:

Arp, Thomas & Johnson, Greg. Perrine's Literature: Structure, Sound, and Sense. 9th ed. Thomas Wadsworth, 2005.

Hacker, Diana. A Writer's Reference. 5th ed. St. Martin's, 2003.

Library and LRC resources and services are accessible on-line at <http://lib.calhoun.edu/lib>.

II. COURSE OBJECTIVES

- A. Develop and use strategies for writing essays from development of subject through revision of the essay.
- B. Develop and use research skills for the completion of a research project using outside sources and/or reference effectively and legally (e.g. documented essay).
- C. Develop analytical and critical reading skills to be used as a basis for composition.

III. METHODS OF INSTRUCTION

- A. Lecture and discussion of readings from the textbook
- B. Writing assignments
- C. Guidance of research for the documented project
- D. Quizzes and tests
- E. Group work
- F. Audio-visual presentations

IV. COURSE OUTLINE OF TOPICS

The course outline will be provided by individual instructors in their specific syllabus.

V. EVALUATION AND ASSESSMENT

- A. Individual Instructors will determine the evaluation process for this class.
- B. English Composition II must be taught with 25 or fewer students per section in compliance with National Council of Teachers of English standards.
- C. Grades will be given based upon A=90-100%, B=80-89%, C=70-79%, D=60-69%, and F=below 60%.

Students should write substantial, college-level essays, including the documented project. Preparation for and evaluation of essays should emphasize the continuing use of writing skills and strategies developed in ENG 101.

The final exam should include, and may consist entirely of, an essay.

VI. Academic Honesty

All work turned in must be the student's own. All material taken from a source must be clearly indicated and the source properly acknowledged in a bibliography and in parenthetical citations. Penalties for plagiarism may range from an F or a zero on an assignment to an F for the course or suspension from school.

VII. ATTENDANCE POLICY

Students are expected to attend all classes for which they are registered. Students who are unable to attend class regularly, regardless of the reason or circumstance, should withdraw from that class before poor attendance interferes with the student's ability to achieve the objectives required in the course. Withdrawal from class can affect eligibility for federal financial aid.

VIII. Americans with Disabilities

The Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Act of 1990 state that qualified students with disabilities who meet the essential functions and academic requirements are entitled to reasonable accommodations. It is the student's responsibility to provide appropriate disability documentation to the College's ADA office in

the Chasteen Student Center, Room 218 (Decatur Campus, phone 306-2630 or 306-2635).

IX. STATEMENT ON DISCRIMINATION/HARASSMENT

The College and the Alabama State Board of Education are committed to providing both employment and educational environments free of harassment or discrimination related to an individual's race, color, gender, religion, national origin, age, or disability. Such harassment is a violation of State Board of Education policy. Any practice or behavior that constitutes harassment or discrimination will not be tolerated.

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