August 20, 2010

Dr. Marilyn C. Beck
President
Calhoun Community College
P.O. Box 2216
6250 U.S. Highway 31 North
Decatur, AL 35609-2216

Dear Dr. Beck:

Thank you for your letter of July 1, 2010, notifying the Commission on Colleges of four categories of changes that will be occurring at Calhoun Community College.

Closing a program
Effective summer 2010, Calhoun Community College will close its Certificate Program in Massage Therapy due to low enrollment and low job demand. All students in the program graduated May 2010, therefore no teach-out plan is needed. We accept the notification and require no additional information.

Closing an Instructional Site – Redstone Arsenal
Restricted access to the base has resulted in a significant decrease in enrollment in courses at Redstone. Calhoun’s Research Park location, where comprehensive student services, labs, library, etc., are available, is approximately four miles from the Redstone Arsenal location. Since the courses offered at both locations were largely duplicative, it placed no significant burden on students and faculty to relocate to such a nearby location. All faculty and staff were retained. We accept the notification and require no additional information.

Initiating Off-Campus Sites – Dual Enrollment
A review of dual enrollment courses conducted spring 2010, identified two instructional sites where student may obtain 25-49% of credit towards various Associate of Applied Science degree programs:

Limestone County Career Technical Center
505 East Sanderfer Road
Athens, AL 35611

Athens Bible School
507 Hoffman Street
Athens, AL 35611
We accept the late notification. The College is reminded that should students become able to earn 50% or more of the credits in an educational program at this site, notification is required six months prior to implementation with a prospectus for approval of the site to be submitted at least three months prior to implementation.

Workforce Development Certificate at Off-Campus Site
Calhoun Community College plans to offer a Basic Emergency EMT Certificate at two local high schools, beginning fall semester 2010:

Bob Jones High School
650 Hughes Road
Madison, AL 35758-8737

Grisson High School
7901 Bailey Cove Road
Huntsville, AL 35802.

The certificate was offered at an additional high school, effective fall 2009:

Sparkman High School
2616 Jeff Road
Harvest, AL 35749

This certificate consists of two courses totaling 10 semester credit hours. The modified prospectus attached provided the list of faculty and credentials, the course requirements and the course descriptions.

We accept the notification. Please be aware that Commission policy requires notification prior to implementation of any substantive change. Future failure to comply with the policy on Substantive Change will be reported to the Commission on Colleges for action and could result in the Commission placing the Institution on sanction.

Enclosed is an invoice for $300 to help defray the cost of reviewing the prospectus.

Best regards,

Belle
Belle S. Wheelan, Ph.D.
President

BSW/LBA:efk

Enclosure

cc:  Ms. Debi Garrison, Grants Coordinator
      Dr. Rudolph S. Jackson