

# BOOKSTORE

The College Bookstore is an auxiliary service owned and operated by Calhoun Community College. The purpose of the Bookstore is to provide the college community with the widest possible selection of goods and services of high quality at equitable prices, with particular attention paid to academic requirements. For your convenience, we are located at Decatur and Huntsville/Research Park.

## BUSINESS HOURS

### DECATUR CAMPUS

**Monday-Thursday**

7:45 a.m.-6:00 p.m.

**Friday**

7:45 a.m.-3:30 p.m.

### Special Hours

First four class days and during finals special hours will be posted.

### HUNTSVILLE/RESEARCH PARK

**Monday-Thursday**

12:00 p.m.-4:00 p.m.

4:30 p.m.-8:00 p.m.

## METHOD OF PAYMENT

Payment may be made by either cash, personal check or Master/Visa/Discover card. The following policy governs payment by check:

1. You must present your current student identification card.
2. Checks are accepted for the amount of purchase only.
3. Checks must be made payable to the college (two party checks and counter checks are not acceptable).
4. Phone number, student number and address must be recorded on face of check.

## CASH REFUND POLICY

Full refund for textbooks will be granted provided the following conditions are met:

1. Returns **MUST** be accompanied by Cash Register receipt and drop or withdrawal slip.
2. Books **MUST** be in **NEW** condition, free of all markings with pen, pencil and erasers, etc. (used books obviously exempt). The bookstore will make the decision as to the condition of the book.
3. Returns will be accepted only during the first 15 days of the term for which they were purchased. After this period, refunds are considered on an individual basis.
4. Non-required course materials, supplies, clothing, etc. are not returnable.

\*\*Refund policy for purchases paid for by check or charge card will

## General Information

vary from above procedure.

### **BOOK BUY BACK POLICY**

Textbooks may be sold to the Bookstore during final exams at the end of each semester. Book buyback will be conducted during regular business hours. General buyback policy is as follows:

1. You must present your student identification card.
2. All titles will be considered 50% of retail price on current Calhoun titles, Blue Book (wholesale) on all others. This includes overstock, predicted changes and titles not used at Calhoun.
3. Normal markings and underlining expected; however, books with excessive markings, water stains, broken bindings, loose pages, heavily soiled, etc. will not be purchased.