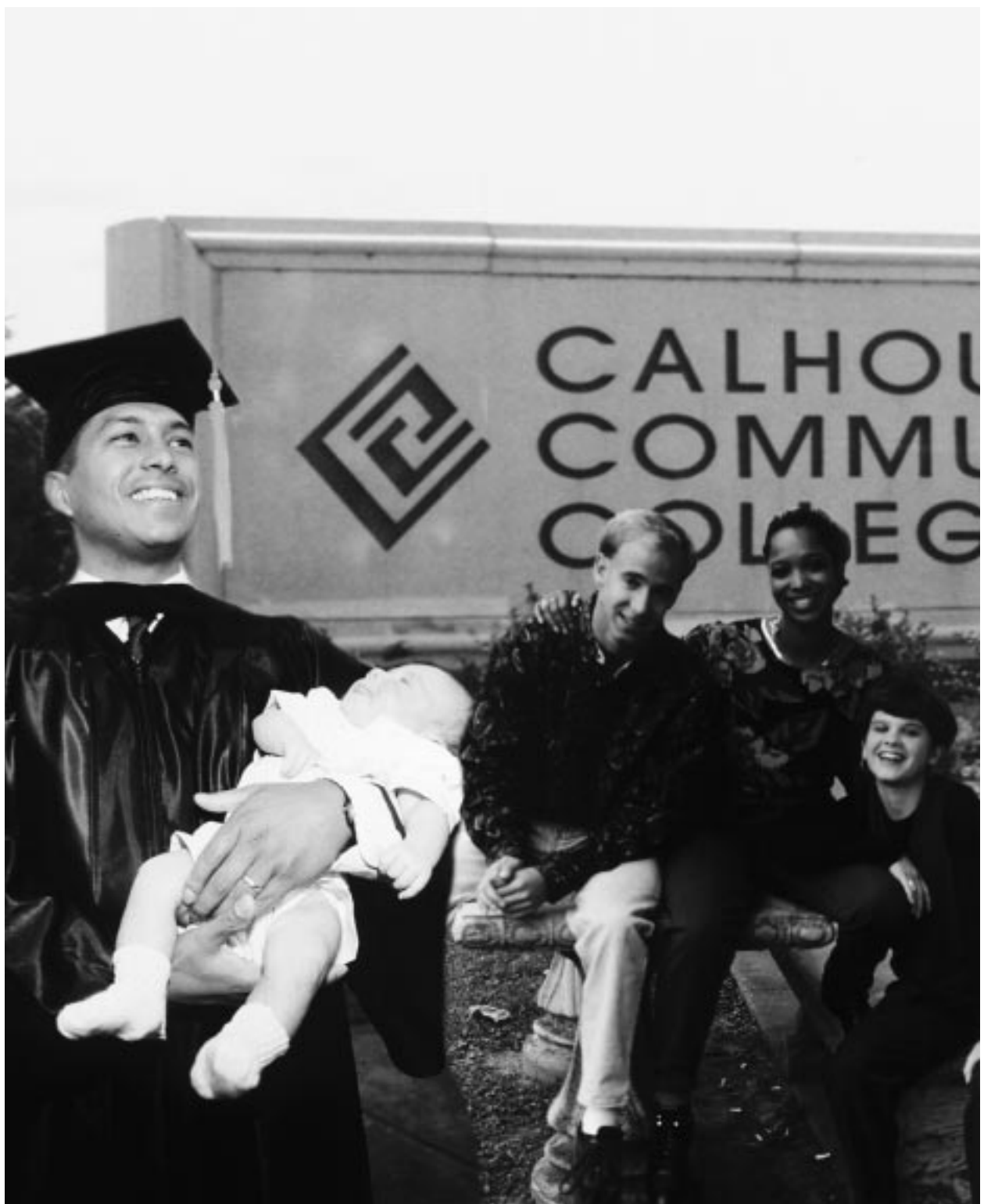


2000-2001

# STUDENT HANDBOOK



# 12-MONTH CALENDAR 2000-2001

## SEPTEMBER

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## AUGUST

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**If Your Problem Concerns:**

**You Should Contact:**

Absences .....	Instructor
Academic Advising .....	Advising Center
Academic Programs .....	Dean of Instruction
Address Change .....	Admissions Office
Adding or Dropping a Class .....	Admissions Office
Admissions .....	Admissions Office
Athletics .....	Athletic Director
Auditing a Course(s) .....	Registrar
Books/Supplies .....	Bookstore
Bus (riding to college) .....	Receptionist
Career Information .....	Career Services
Catalogues .....	Admissions Office
Clubs & Organizations .....	Dean of Students Office
Counseling ( Decatur Campus ) .....	Advising Center
Counseling Advising (Huntsville/RSA) .....	Counselor H-RSA
Disabilities .....	Services for Persons with Disabilities
English Difficulties .....	English/Math Learning Ctr
Extension Courses .....	Admissions Office
Evening Program .....	Director of Evening Program
Fees .....	Business Office
Final Exams (Missing of) .....	Dean of Instruction
Financial Aid .....	Director of Student Financial Services
First Aid and Health Concerns .....	Student Health Services
Forming a Club .....	Student Activities Coordinator
GED Testing .....	Advising Center
Grade Change .....	Instructor
Grades .....	Instructor
Graduation Applications .....	Dean of Students
Graduation .....	Dean of Students
Honors Classes .....	Director of Honors Program
Insurance (student) .....	Business Office
Intramurals .....	Coach/Gymnasium
Job Placement .....	Career Services
Lost and Found .....	Campus Police
Math Difficulties .....	English/Math Learning Ctr.
Music (Band and/or Chorus) .....	Music Department
Parking .....	Security
Parking Permits .....	Security
Personal Problems .....	Counselor or Faculty
Placement Tests .....	Admissions Office
Probation and Suspension .....	Dean of Instruction
Quality Points .....	Admissions Office
Refunds .....	Business Office
Registration .....	Admissions Office
Rooms for Meeting in Student Center .....	Counseling Center
Scholarships .....	Director of Student Financial Services
Selective Service .....	Student Financial Services
Social Functions .....	SGA
Student Government Association.....	Student Government Office
Students on Transfer Program.....	Advising Center
Testing (all types-personal) .....	Advising Center
Transcripts.....	Admissions Office
Transfer .....	Advising Center
Transfer Credit to Calhoun .....	Registrar
Tutoring .....	Developmental Services-Special Services-EOC
Veterans' Affairs .....	Director of Student Financial Services
Veterans' Tutoring Service.....	Director of Student Financial Services
Withdrawal (from College or certain courses).....	Admissions Office
Work Study.....	Director of Student Financial Services

## REGISTRATION INFORMATION

### COURSE PLACEMENT TESTING

Applicants and students are required to complete a course placement examination prior to enrollment in any English, reading, or mathematics course unless the student qualifies for an exemption listed below. Course placement testing is mandatory; students may not enroll for any course above the level designated by the placement exam.

Placement testing is available using untimed computerized testing. Individual computerized testing appointments may be scheduled by calling the Advising Centers.

#### DECATUR CAMPUS

Chasteen Student Center  
306-2648

#### HUNTSVILLE/RESEARCH PARK

Room 101P  
890-4770

#### REDSTONE ARSENAL

Building 3343  
876-7431

### EXEMPTIONS TO COURSE PLACEMENT TESTING POLICY

1. Successful completion of English and/or mathematics course(s) at a regionally accredited college or university. The level of the course(s) successfully completed determines the level of course(s) for which a student may be eligible. Example: a student who completes an intermediate college algebra class is not eligible for a calculus course, but rather the next course in sequence.
2. An ACT English score of 20 or better or a SAT Verbal of 480 or better exempts the placement requirement for English 101.
3. An ACT mathematics score of 20 or better or a SAT Math of 526 or better exempts the placement requirement for college mathematics courses. Placement is based on the high school background of the student in consultation with an academic advisor.

**NOTE:** Exemptions to the Course Placement Testing Policy must be documented by submission of ACT or SAT score reports and/or submission of official college transcripts. ACT or SAT scores should be within two years of high school graduation.

### EXIT TESTING

Any student earning an A.A.S. degree or a certificate must complete an exit examination during the semester he/she completes his/her degree or certificate requirements. A degree or certificate will not be issued until exit test scores have been received by the Office of the Registrar. Students should select one of the ASSET testing dates, attend the testing session, and notify the test administrator that you are completing and are fulfilling the exit testing requirement by completing form C ASSET. Students completing degree and/or certifi-

cate requirements should complete the reading, writing, and numerical skill tests. Exit testing is required to comply with federal requirements. No minimum score is required at this time. Contact Advising Centers for test times.

### ADVISING CENTERS

Advising Centers staffed by faculty and counselors are open and operational on the Decatur Campus, Huntsville/Research Park Campus, and for limited hours at the Redstone Arsenal site. The personnel manning the centers will help students plan their schedule, plan their program of study, and register for classes. New students are required to meet with Advising Center personnel. Students may stop by or call for an appointment at the numbers listed below.

#### DECATUR CAMPUS

Chasteen Student Center (256) 306-2648  
Hours: 8:00 a.m. - 7:00 p.m. M-TH  
8:00 a.m. - 12:00 Noon F

#### HUNTSVILLE/RESEARCH PARK CAMPUS

Room 101R (256) 890-4770  
Hours: 12:00 Noon - 7:00 p.m. M-TH

#### REDSTONE ARSENAL SITE

Building 3343 (256) 876-7431  
Little John Rd. near Gate 10 Patton Rd.

## CAESAR

### Calhoun's Telephone Registration System

#### INTRODUCTION

Students currently enrolled with Calhoun Community College are eligible to register for the next semester by using a touch-tone telephone. We regret that the telephone registration system is not currently available for use by new students. Readmission students may be eligible; check with Admissions and Records.

We hope that your use of the telephone registration system will be beneficial to you. Please review the information in the CAESAR Guide before calling **CAESAR** — Calhoun's Telephone Registration System.

You must have the following to register by telephone (Remember, it must be a touchtone telephone.):

#### WHAT YOU MUST HAVE TO REGISTER BY TELEPHONE

1. Your social security number or current Calhoun ID number
2. Your PIN (Personal Identification Number) has been mailed directly to you. It is printed each semester on your grade mailer. Do not lose your PIN. It is your personal access code.
3. A schedule of classes
4. A Telephone Registration Worksheet and telephone registration access dates
5. Patience

**Student Handbook**

**STUDENT ACTIVITIES**

Student activities at Calhoun present various opportunities for students to participate in educational experiences not otherwise provided in the curriculum. The student activities program at Calhoun Community College is the responsibility of the students through the Student Government Association. The purpose of the Student Government Association is to represent every student as a direct line of communication to staff, faculty, and administration. The Student Government Association operates under the direction and supervision of the Student Activities Facilitator and the Assistant Dean for Student Affairs.

**STUDENT GOVERNMENT ASSOCIATION**

The SGA is intended to provide for active student self-government; to encourage mutual respect among students, faculty, and administrators; to promote the involvement of students in community programs and projects; to provide social and recreational outlets for all students; to function as an organized and realistic laboratory through which students may acquire and "try out" those skills necessary for living in and improving their communities. Calhoun Community College encourages student participation in institutional decision-making. The SGA represents student views to the college administration through representation on the College Council, College Cabinet, Discipline Committee, and the Parking/Traffic Appeals Committee, as well as other special appointments. Calhoun's College Council consists of full-time faculty, counselors, librarians, and administrators; selected representatives of the part-time faculty; and members of the Support Personnel Council and SGA. The College Cabinet consists of elected representatives from the above groups and serves as the executive group for the College Council. All students should take an active part in the SGA by (1) voting in every election; (2) taking the initiative to run for offices; and (3) conveying ideas and/or requests to elected student representatives.

The office of the SGA is located in the Chasteen Student Center, with regular hours maintained by the student government officials. All students are urged to meet with their representatives and to take an active part in the affairs of the student government.

**STUDENT GOVERNMENT ASSOCIATION CONSTITUTION**

**PREAMBLE**

The purpose of this Student Government Association Constitution is to provide a fair and just system of representation for every student at Calhoun Community College so that, through this representation, a direct line of communication will always be open from each student to Student Government officers and personnel, as well as from those officers and personnel to staff, faculty, and administration. These open lines of communication will foster a high degree of service to students and employees, as well as stimulate appreciation of the privileges and responsibilities of citizenship in a democratic society.

**ARTICLE I NAME, PURPOSE, MEMBERSHIP**

**Section 1. Name**

The name of this organization shall be the Calhoun Community College Student Government Association, hereinafter referred to as SGA.

**Section 2. Purpose**

The purpose of the SGA shall be to serve the college by representing the student body and its concerns by communicating these concerns to the students, faculty, and administrators through representation in the College Council, the College Cabinet, and various other college committees.

Furthermore, the purpose of the SGA shall be to present various opportunities for students to participate in educational, social, and cultural experiences not otherwise provided in the curriculum.

**Section 3. Membership**

The SGA shall be composed of all currently enrolled students. These students shall be represented by the elected Executive and Legislative branches.

**ARTICLE II ADMINISTRATIVE DEPARTMENTS**

**Section 1. Branches**

The SGA shall be composed of the Executive and Legislative Branches.

**ARTICLE III POWERS OF EXECUTIVE BRANCH**

**Section 1. Executive Members**

All executive powers of the SGA shall be vested in these members: President, Vice President, Secretary and Treasurer.

**Section 2. Powers and Duties of the President**

- A. Administer and enforce the SGA Constitution, its by-laws, and student senate statutes.
- B. Appoint committee chairpersons and committee members, and make a recommendation for the removal of a committee chairperson or committee member.
- C. Instruct and require reports from executive officers and committee chairs.
- D. Call and preside over bi-monthly meetings of the SGA and the Executive Branch.
- E. Make recommendations for legislation to the Student Senate.
- F. Serve, or appoint a member of the elected body of the SGA to serve, on the Discipline Committee, Student Activities Advisory Committee, College Council, Athletic Council, College Cabinet, and other appropriate institutional committees.
- G. Keep regular, posted SGA office hours - three (3) to five (5) hours a week - approved by the SGA Advisor or Assistant Dean for Student Affairs.
- H. Have only membership status in other Calhoun clubs or organizations.
- I. Serve in all other proper and necessary capacities as assigned by the SGA Advisor or Assistant Dean for Student Affairs.

**Section 3. Powers and Duties of the Vice President**

- A. In the absence of the President, assume the powers and duties of the President.
- B. In the event of the President's resignation or removal from office, assume the office of the President until the next regularly scheduled election.
- C. Serve in an advisory capacity to all SGA committees and require weekly, written reports from committee chairs.
- D. Keep regular, posted SGA office hours - three (3) to five (5) hours a week - approved by SGA Advisor or Assistant Dean for Student Affairs.
- E. Process correspondence for the SGA.

**Section 4. Powers and Duties of the Secretary**

- A. Record and report the minutes of each meeting of the SGA and the Executive Branch.
- B. Submit to the SGA President, SGA Advisor, and Assistant Dean for Student Affairs, bi-monthly typed written minutes of the SGA and Executive Branch meetings.
- C. Serve as corresponding secretary for the Executive Branch.
- D. Call or check roll (or make provisions for the task) at each meeting and activity and keep a permanent record of attendance.
- E. Keep regular, posted SGA office hours - three (3) to five (5) hours a week - approved by the SGA Advisor or Assistant Dean for Student Affairs.
- F. Keep the SGA Constitution updated as it is amended.

**Section 5. Powers and Duties of the Treasurer**

- A. Be responsible for writing all SGA purchase orders.
- B. Give a weekly report to the SGA Executive and Legislative Branches.
- C. Give a monthly report to the SGA Advisor and Assistant Dean for Student Affairs.
- D. Keep a record of all SGA monies.
- E. Keep regular, posted SGA office hours - three (3) to five (5) hours a week - approved by the SGA Advisor or Assistant Dean for Student Affairs.

**ARTICLE IV POWERS OF LEGISLATIVE BRANCH**

**Section 1. Legislative Members**

The legislative powers of the SGA shall be vested in:

- Ten (10) representatives elected at large from the student body.
- One (1) active member of each Calhoun club or organization with a demonstrable membership of at least 15 active members, having the appropriate SGA qualifications, who are elected by the membership of that club.

**Section 2. Powers and Duties of the Legislative Branch**

- A. Administer and enforce the SGA Constitution.
- B. Propose amendments to the SGA Constitution.
- C. Be responsible for attending all SGA meetings and participating in all SGA activities, unless excused by the SGA Advisor or Assistant Dean for Student Affairs.
- D. Require student publications to print such notices as it may deem necessary for the information of members of the SGA, but shall have no powers to restrict freedom of expression in student publications.
- E. Have the responsibility and right to formulate procedures and rules of practice to be followed by the Senate.
- F. Keep regular, posted SGA office hours - minimum one (1) hour a week.
- G. Elect from its membership a parliamentarian, who shall have the following duties:
  1. Advising the chair on parliamentary matters for which purpose he/she will have on hand at each meeting a copy of Robert's Rules of Order, Newly Revised and a copy of the SGA Constitution.
  2. Calling expiration of time at regular meetings.

**ARTICLE V QUALIFICATIONS FOR EXECUTIVE AND LEGISLATIVE BRANCHES**

**Section 1. Qualifications of Executive Branch**

- A. Any student running for SGA President must have prior Calhoun SGA experience.
- B. Officers shall be students in good standing taking at least 12 semester hours. Each officer shall maintain a 2.5 or better overall grade point average during his or her term of office.
- C. The Secretary and Treasurer must have demonstrated computing skills.

**Section 2. Qualifications for Legislative Branch**

- A. All senators of the student body shall be students in good standing taking at least 9 semester hours. Each senator shall maintain a 2.5 or better overall grade point average during his or her term of office.
- B. First semester freshmen desiring to run for election shall do so on the basis of high school grades.

**ARTICLE VI ELECTIONS AND SUCCESSION**

**Section 1. Election of Executive Branch**

- A. All officers and two (2) senators of the SGA shall be elected and installed to assume office during the month of May.
- B. Any qualified student may be placed on the official ballot by submitting to the SGA Advisor or Assistant Dean for Student Affairs a Letter of Intent fourteen (14) days prior to the election with 2.5 grade point average verified by the Director of Admissions.

**Section 2. Election of Legislative Branch**

- A. Eight senators of the SGA shall be elected and installed to assume office during the month of September.
- B. Any qualified student may be placed on the official ballot by submitting to the SGA Advisor or Assistant Dean for Student Affairs a Letter of Intent with grade point average verified by the Director of Admissions.

**Section 3. Election Procedures**

- A. All elections shall be by secret ballot.
- B. Each student shall present his/her current Calhoun I.D. number and picture identification.

**Section 4. Succession**

- A. The President shall be succeeded by the Vice President of the student body.
- B. The Vice President shall be succeeded by the President Pro Tempore.
- C. All other vacancies of officers shall be filled by election within the governing body by 2/3 vote of the members present. (See Article XI, Section 2.)
- D. All senatorial vacancies shall be filled by the candidate with the next highest vote in the prior election. If the quorum of the original members isn't met, nominations will be taken from the floor and elected by a 2/3 vote. (See Article XI, Section 2.)

**Student Handbook**

- E. If there is a quorum of the original members, then no new senators will be expected after the fall semester.

**ARTICLE VII CONTINUITY OF SERVICE****Section 1. Executive Branch**

- A. An Executive member in the SGA will be removed from office by a 2/3 vote of the governing body only after the cause has been deemed just by the Student Senate.
- B. An executive member of the SGA will be removed from office for failure to uphold the oath of office.
- C. Any disciplinary action taken against an executive member of the SGA by the Discipline Committee may be deemed just cause for removal from office.
- D. An executive member of the SGA nominated for removal from office shall have the right to be informed in advance and be present at the meeting for the purpose of defending himself/herself.
- E. Without a vote of the Senate, an executive member of the SGA will be removed from office for failure to attend meetings, scheduled activities, or failure to meet the GPA requirements. Excuses for absences must be obtained from the SGA President or SGA Advisor or Assistant Dean for Student Affairs. Any more than three (3) unexcused absences from meetings or activities will be deemed just cause for immediate removal from office by the SGA Advisor or Assistant Dean for Student Affairs.
- F. Legislative members can remove a committee chair or co-chair by a majority vote upon a recommendation from the SGA President or the SGA Advisor.
- G. If a legislative member is removed, he/she must be replaced within two (2) weeks.

**Section 2. Legislative Branch**

- A. A legislative member in the SGA will be removed from office by a 2/3 vote of the governing body only after the cause has been deemed just by the Student Senate.
- B. A legislative member of the SGA will be removed from office for failure to uphold the oath of office.
- C. A senator will be removed from office without a vote of the senate for failure to attend meetings, scheduled activities, or failure to meet the GPA requirements. Excuses for absences must be obtained from the SGA President or SGA Advisor. Any more than three (3) unexcused absences from meetings or activities will be deemed just cause for immediate removal from office by the SGA Advisor.
- D. Any disciplinary action taken against a legislative member of the SGA by the Discipline Committee will be deemed just cause for removal from office.
- E. A legislative member of the SGA nominated for removal from office shall have the right to be present at the meeting for the purpose of defending himself/herself.

**ARTICLE VIII OATH OF OFFICE****Section 1. Oath of Office**

I solemnly swear (or affirm) that I will faithfully execute the office (Name of Office). I will act always in the best interest of Calhoun Community College and will, to the best of my ability, preserve, protect, and enforce the SGA Constitution of Calhoun Community College.

**Section 2. Upholding Oath of Office**

Any elected or appointed officer shall uphold the oath of office or shall be dismissed from the SGA.

**ARTICLE IX MEETINGS****Section 1. General Sessions**

The bi-monthly meetings will be held the first and third Thursdays of each month at 1:00 p.m. in the Student Activities building, Decatur campus. A committee of at least three (3) members, including one (1) member of the Executive Board, will be appointed by the SGA President and hold a public meeting at least once per semester at the Huntsville campus.

**Section 2. Executive Meetings**

The Executive Branch of the SGA shall meet once a week for the purpose of planning.

**Section 3. Special Meetings**

Special meetings shall be called when deemed necessary.

**ARTICLE X RULES OF ORDER**

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the SGA in all cases in which these rules are not inconsistent with the by-laws and any special rules of order the SGA may adopt.

**ARTICLE XI CONSTITUTIONAL AMENDMENTS****Section 1. Amendments**

- A. An amendment to the SGA Constitution may be proposed during a regular meeting by any SGA member.
- B. After review by an appointed committee, amendments to the SGA Constitution must be ratified by 3/4 of the active, elected membership.

**Section 2. Quorum**

A quorum shall be defined as 3/4 of the active, elected membership; a quorum must be present to vote on ANY official business.

*Effective 10/00*

## STUDENT ORGANIZATIONS AND CLUBS

Cocurricular organizations and clubs are recognized as an integral part of the total educational program of Calhoun Community College. Students are encouraged to participate in organizations and clubs in order to share their talents and ideas with classmates and college staff, to influence positively the total college program, to enhance personal skills through leadership experiences, and to enjoy a fuller social life through contacts made in cocurricular activities.

The student activities program at Calhoun Community College is the responsibility of the students through the Student Government Association. The purpose of the SGA is to represent every student as a direct line of communication to staff, faculty, and administration. The SGA operates under the direction of the Student Activities Facilitator and the Assistant Dean for Student Affairs.

### THE FOLLOWING IS A LIST OF CAMPUS ORGANIZATIONS AND BRIEF DESCRIPTIONS OF THEIR FUNCTIONS.

**Athletic Council** - The Athletic Council is designed to enhance the Athletic Program at Calhoun Community College through active student participation in the decision-making process. The Council is intended to provide an avenue for students to convey ideas and/or requests through elected representatives. The Athletic Council will be composed of the Athletic Director; a coach (on a rotating basis); the athletic secretary; a representative from the faculty; the Cabana Supervisor; the SGA president; and student representatives from the areas of baseball, men's basketball, women's basketball, cheerleaders, and softball. The following guidelines will be considered in the selection of student representatives:

- Two representatives from each sport.
  - One representative living in the cabanas
  - One representative living off campus
- A freshman and sophomore representative, if possible, with the freshman serving on the Council the next year as sophomore representative. The Athletic Council will meet twice per semester, excluding summer.

**Calhoun's College Council** - consists of full-time faculty, counselors, librarians, and administrators; selected representatives of the part-time faculty; and members of the Support Personnel Council and SGA. The College Cabinet consists of elected representatives from the above groups and serves as the executive group for the College Council.

**Cheerleaders** - initiate school spirit in support of athletic activities. All cheerleaders receive full athletic scholarships. Tryouts are held each spring. Sponsor - Gina Cochran (Wellness Center - Gym)

**Student Government Association** - represents student views to the college administration and coordinates and carries out the Student Activities Program. Officers and two senators are elected in May. Eight senators are elected in September. Petitions to run for SGA may be acquired from the Student Activities Facilitator or SGA office. The SGA President and Vice President receive a tuition scholarship for the academic year. Calhoun Community College encourages student participation in institutional decision-making. The Student Government Association represents student views to the college administration through representation on the Athletic Council, College Council, College Cabinet, Discipline Committee, Parking/Traffic Appeals Committee, as well as other special appointments. Sponsor - Student Activities Facilitator (SA) (306-2640)

**College Daze** - Students plan, write, lay out, and distribute a newspaper twice a semester. Reporters, photographers, and hard workers are all welcome. Sponsor - Steve Calatrello (306-2716)

Meets: A two credit hour class, meets Tuesdays and Thursdays from 12:30 - 1:30 p.m. in room 224 of the Chasteen Student Center.

**Warhawks (Hosts and Hostesses)** - The Warhawks are Calhoun's official hosts and hostesses. They represent the college at official functions, give campus tours, host student and faculty receptions, represent Calhoun Community College at various high school programs, assist with Scholars' Bowl competitions, and lots of other exciting activities. It's a great way to meet other students, faculty and administrators, and become involved in student activities. Some of the requirements for being a Warhawk are a positive attitude, a minimum GPA of 2.5, and full-time status. Sponsors - Mattie Burks (306-2614) and Carla Swinney (306-2870). Meets: Every Monday at 2:00 p.m., SGA Conference Room.

### THE FOLLOWING IS A LIST OF CALHOUN'S CLUBS AND BRIEF DESCRIPTIONS OF THEIR FUNCTIONS.

**Allied Health Students Assn.** - gives students in the area of Allied Health a chance to meet, form new friendships, and learn more about the fields of Allied Health. Sponsor - Jane Floyd (Shelton) Meets: First Monday each month at 1:00 p.m.

**BACCHUS/S.A.D.D.** - A national award-winning, creative drug prevention education program. This student-led group utilizes the peer approach in a fun and exciting way to combat the major killer of teenagers and young adults due to alcohol-related car crashes and failure to wear seat belts. Sponsor - TBA. Meets: First and third Monday at 12:30 p.m., Chasteen Student Center.

**Black Students' Alliance Club** - A one-of-a-kind group open to all students who want to get to know other students, talk about/plan activities, resolve questions or issues pertaining to Black students, respond to campus and community concerns, and enjoy college life together. Sponsor - Dr. Izora Harrison (306-2635), Chasteen Student Center, room 223. Meets: Wednesdays, 12:30 p.m., Chasteen Student Center.

**Campus Ministries** - Helps students increase their Christian faith, witness, and have fellowship with other Christians. Sponsor - Jerry Armor (306-2746). Campus minister, Virginia Alexander. Meets: Every Wednesday at 11:30 a.m. and 12:30 p.m., Chasteen Student Center.

**The Centurions** - The purpose is to assist individuals with disabilities as they gain access to all programs and facilities at Calhoun Community College; to increase awareness of the needs of individuals with disabilities; and to provide a support system for students with disabling conditions. Members do not have to have a disability to be a member. Sponsor - ADA Counselor and Dawn Gillespie (306-2630). Meeting times and dates to TBA.

**Criminal Justice Club** - This club is primarily for students who are majoring in one of the Criminal Justice degrees, but is open to anyone who is interested in the field. The meetings often have guest speakers from Criminal Justice agencies. Refreshments and a meal are occasionally provided. The club annually sponsors a needy family at Christmas, has one major fund-raising event each year, participates in Spring Fest, and has an annual banquet in the Spring. There are usually one or two club-sponsored trips each year. Sponsor - Dr. Jerry Armor (306-2746), Harris Hall, room 246. Meets: Once a month - usually Friday at 12:20 p.m.

## Student Handbook

**Dental Assistants Club** – promotes education of dental assistant students, improves and sustains the profession, and advances the dental profession and the improvement of dental health. Sponsor - Pat Stueck (S219). Meets: First Monday each month at 2:30 p.m.

**Drama Club** - auxiliary to theatre program whose purpose is to foster student interest in theatre arts by attendance at off-campus theatre performances. Sponsor - William Godsey (HH) Meets: Wednesdays at 1:00 p.m., Fine Arts, room 144.

**Fellowship of Christian Athletes** - strives to encourage Christian values in student athletes. Sponsors - Roger Boswell and Nancy Keenum (Kelley Gym). Meets every Wednesday at 9:00 p.m., Chasteen Student Center.

**MENC (Music Club)** - acquaints students with the privileges, responsibilities, and leaders of the music profession. Sponsor - TBA. Meeting dates and times TBA.

**Native American Club** - This club is for students who are of Native American descent or for students who are interested in learning about the varied cultures that make up the Native American Community of North America. It is dedicated to preserving native American Heritage and educating the public at large about Native Americans and their rich cultural heritage. Sponsors: Dr. Carmen Blalock (306-2755), Harris Hall; Ms. Dawn Gillespie (306-2630), Student Center. Meeting dates and times TBA.

**Nursing Students Association** - promotes citizenship, leadership and fellowship; encourages responsibility for maintenance of high ideals for the nursing profession; encourages future participation in professional nursing organizations. Sponsors - Nursing faculty. Meeting dates and times TBA.

**Phi Theta Kappa** - Phi Theta Kappa is an international honor society. Students who meet the requirements are inducted by invitation. Newsletters announce club meetings, i.e., date, place, and time. Phi Theta Kappa has many campus and community service projects throughout the year. We make involvement in community service very accessible to our members by conducting projects in each of the surrounding counties. Members are encouraged to be active in our organization so they may fellowship with peers and other chapter members and enjoy a well-rounded college experience. Sponsors - Jack Barham (306-2728) and Bruce Pieper (890-4717); Meeting dates and times TBA. Decatur campus meeting site, Chasteen Student Center; Huntsville/Cummings Research Park campus meeting site, Room 101 D.

**S.P.A.C.E. (Students Promoting Action/Community Education)** - offers students the chance to volunteer a few hours to benefit the community. Volunteers participate in various ways. Examples are mentoring and role modeling, tutorial services through the Decatur Parent Involvement Centers, and assembling booklets for the County Extension Office called "Sanity Savers." The booklet is filled with phone numbers for crime prevention, shelters, and child services for victims of domestic violence. Sponsor - Pamela Miller (306-2691 or leave message with Fine Arts secretary at 306-2699). Meets monthly in Fine Arts rm. 155.

**Starving Student Artists (Club)** - The purpose of the Starving Student Artists is to provide a creative environment for all Calhoun students who wish to pursue, develop and utilize their artistic abilities. Sponsor - Kristine Beadle (306-2703). Meetings will be held on Fridays of each month at 11:30 a.m. in the Fine Arts Building, Decatur campus.

**Vocational and Industrial Clubs of America (VICA)** - The VICA club is the organization for students enrolled in a trade, industrial, technical, or health occupation program. As a member of VICA, you will develop social and leadership abilities to better yourself, your school, and community. VICA offers

competitive activities in April to the top three winners in each contest, which is organized in Montgomery through our partnership with industry. Meets: Third Monday each month at 11:45 a.m., Noble Russell Building. Sponsor - Sandra O'Shields

**Forming New Club-** anyone interested in forming a new club should see the Student Activities Facilitator in the Chasteen Student Center.

## Athletics and Intramural Sports

Calhoun Community College seeks, through a system of athletic activities, to offer intramural and competitive sports programs equally for men and women that teach such democratic values as cooperation, teamwork, the work ethic, and sportsmanship, and that enhance personal skills.

The stated objectives of these program areas follow:

1. To integrate physical development and scholarship achievement;
2. To provide a medium for students to learn and practice leadership, management, and interpersonal skills;
3. To identify and recognize individual physical ability and talent; and
4. To provide an intramural (recreational activities) program for the general campus population.

Calhoun Community College has three intercollegiate athletic teams. They include basketball and baseball for men and basketball for women. The establishment of a women's fast-pitch softball team is under consideration for 2001-2002. Control of these programs is exercised by the college administration and faculty. The athletic programs are administered under the Assistant Dean for Student Affairs.

An integral part of the athletic program is the Calhoun cheerleading squad. The ten member squad's purpose is to initiate school spirit in support of athletic activities.

# TRAFFIC AND PARKING REGULATIONS

Every effort is being made to help students have a place to park while attending classes. Complete cooperation among drivers is requested. **All students who drive motor vehicles on any of Calhoun Community College's campuses are responsible for knowing and abiding by parking/traffic regulations.**

## PARKING/TRAFFIC REGULATIONS

Students who are enrolled at Calhoun Community College are required to secure parking permits for their vehicles regardless of class location.

### Parking/Traffic Permits

1. Permits can be acquired from Campus Police on the Decatur campus at no charge. Permits also can be acquired from the Bookstore personnel at Huntsville/Research Park.
2. **Permits must be hung on rearview mirror of automobiles/trucks or affixed where visible on motorcycles.**
3. Students on campus may park only in those areas designated by red curbing. The parking color coding is as follows:

White Zones - Administrative  
 Blue Zones - Faculty  
 Red Zones - Students  
 Green Zones - Support Staff  
 Yellow Curbs - No Parking  
 Curbs not painted - General Parking  
**Parking zones for disabled persons are appropriately designated.**

4. If a student drives more than one vehicle on campus regularly, the student must have a permit for each vehicle.
5. In the event of car trouble or other extenuating circumstances, temporary permits may be obtained from Campus Police or Huntsville/Research Park Bookstore. Temporary permits must be obtained immediately upon arrival and displayed in vehicle.
6. Permits expire August 31 of each year.

## FINES

1. The following schedule of fee penalties will be applied to parking and traffic violations.
  - a. Failure to properly display parking decal  
(decal not properly displayed in vehicle) .....\$ 5.00
  - b. Speeding on Campus .....5.00
  - c. Running stop sign .....5.00
  - d. Unauthorized parking in zones for disabled .....25.00
  - e. Improper parking.....5.00
  - f. Other violations (example: obscured decal) .....5.00
2. All fines must be paid within 7 days of ticketing. Fines that are not paid within the 7 days automatically double.

3. A student may not register for classes nor have transcripts released until all fines are paid.
4. Any student wishing to appeal a parking/traffic fine may do so by appearing before the S.G.A. Parking/Traffic Appeals Committee. This is a three-member committee made up of students appointed by the Student Government Association. It is charged with the responsibility of hearing and ruling on each case in which a student appeals having received a parking ticket. The committee meets on a scheduled basis in the Chasteen Student Center, Decatur campus. Parking appeals at the Huntsville/ Cummings Research Park campus should be made to the Assistant Dean for Student Affairs at that campus.

## ACCIDENTS

Students must report all campus motor vehicle accidents to a campus police officer.

## NEED HELP?—CALL SECURITY

1. Extension 2574 on campus, (or)
2. Ask the Calhoun switchboard operator to contact Campus Police for you, (or)
3. Contact the Huntsville/Research Park Office personnel.