

BUSINESS AND INDUSTRY SERVICES

Our mission is to provide accessible, quality educational opportunities, promote community and economic development, and enhance the quality of life for those we serve. To achieve this mission, we partner with companies to support and extend their training capabilities to meet increasingly complex job skill needs.

Our services are unique because they are low in cost, convenient, flexible and can be customized to meet the unique needs of business and industry.

A number of job-related services are provided, including ACT WorkKeys Job Profiling to determine the basic skills needed for specific jobs; individual assessments to determine the level of skills one can bring to a job; instructional programs that can be targeted to the specific skill development needs of individuals; and customized training to meet the specific needs of companies and organizations.

Professional Development Training is available in several subjects such as ISO 9001:2000, basic statistics for quality engineering, leadership training, lean and manufacturing, as well as personal development, computer usage, safety, technology, and business development courses.

Apprenticeship Learning is offered for tool makers, millwrights, maintenance mechanics, machine repair, tool and die, electricians, and air conditioning and refrigeration technicians.

Non-credit Healthcare Certification Programs include Medical Billing and Coding, Phlebotomy, and Certified Nursing Assistant.

Commercial Truck Driving Training (CDL)

There is a federal requirement that each state have standards for the licensing of commercial drivers. This class provides driver license testing information and training for unskilled drivers who wish to have a commercial driver license (CDL) and endorsements. To get a CDL, you must pass knowledge and skill tests. This class will help you prepare to pass the tests.

Course Code:	CDL 700
Course:	200 hours; 7:00 a.m. – 5:30 p.m. Monday – Thursday; Classes begin every five weeks
Cost:	Please contact the College's Business and Industry Office at 256-306-2584 for cost
Location:	Decatur Campus – Aerospace Training Center
Instructor:	Mary Smith

Corporate IT Training is offered in Microsoft Certified Systems Engineering, Microsoft Certified Database Administrator, Microsoft Certified Solutions Developer, Comp TIA, A+, and Networking+ as well as other programs.

Further details are available on the Business and Industry Services website: www.calhoun.edu then click on Business and Industry.
